

IOJT 7th International Conference
Brazil – November 8-12, 2015
General Assembly Meeting
November 10, 2015
MINUTES

A. Introduction

The meeting of the IOJT 7th International Conference General Assembly was called to order by President, Justice Elizer Rivlin. Secretary General, Mary McQueen announced the existence of a quorum of members. Thirty-two (32) member institutes were in attendance.

President Rivlin welcomed the members of the General Assembly, including special recognition of Justice Shlomo Levin, first President of IOJT. Secretary General McQueen then polled the members for additions to the distributed agenda. No additions were posed and the agenda was unanimously approved. (SEE Attachment 1-General Assembly Meeting agenda).

B. Reports

1. President’s Report

President Rivlin reviewed the IOJT incorporation process since the last General Assembly meeting in Washington, DC and the IOJT’s registration as a U.S. non-profit organization. The decision to professionalize the organization was approved by the General Assembly at the 6th International Conference held in Washington, DC in November 2014.

President Rivlin then reported on the IOJT’s efforts to work with the UN, CTED to assist in educating judges on how to deal with terrorism cases while maintaining human rights. The UN wishes to partner with IOJT to increase access to an international audience of judges and judicial training institutes. The IOJT Executive Committee will appoint an ad hoc committee, chaired by Professor Amnon Carmi to initiate a Terrorism Trial project. (SEE Attachment 2-President’s report).

2. Secretary-General’s Report

Secretary General McQueen reported on the General Assembly voting process to ensure that member institutes understood how to vote – each member institute attending the General Assembly was issued a double-sided colored card – blue for a “yes” vote; red for a “no” vote and “flat” for abstention. She advised that several changes to the IOJT Statutes were required in order to meet the US requirements

for incorporation and referenced the Statute Amendment item on the agenda. (SEE Attachment 3-Secretary General's Report).

3. Treasurer's Report

Tony Cotter, Treasurer, was unable to attend the 7th IOJT Conference. As the process for transferring financial responsibilities cannot be completed until after the General Assembly elects a new Treasurer, the Board of Executives recommended that acceptance of the Treasurer's Report be delegated to the Board of Executives and will circulate a final Treasurer's Report to the members of the General Assembly at a later date.

The General Assembly unanimously passed the motion to accept the reports and delegate acceptance of the Treasurers report to the Board of Executives.

C. Amendment of the IOJT Statutes

1. General Review

Secretary General McQueen advised the General Assembly that several amendments to the IOJT Statutes were necessary in order to comply with New York incorporation requirements. All members were provided with a copy of the proposed changes, which had been previously circulated in compliance with the notice provisions of the current statutes (3 months before the meeting). McQueen, Horning, Schmatt & Greenland presented the proposed changes as follows: Current Statute, followed by explanation of Proposed Amendment Changes and final language of revised statute for General Assembly discussion and adoption.

2. Discussion

Article 1: Organization

Current Statute

1. The International Organization for Judicial Training (IOJT) consists of judicial training institutes that have been admitted pursuant to the requirements of these Statutes.
2. English will be the working language of IOJT.

Proposed Amendments

- Article 1.1 establishes that the name of the corporation is "International Organization for Judicial Training (IOJT)" and eliminates current language regarding membership.
- Article 1.2, which establishes English as the working language of IOJT, is moved to new Article 5.

Revised Statute

Article 1: Organization

The name of the corporation is International Organization for Judicial Training, Inc. (IOJT).

Article 2: Aims, Objectives and Activities

Current Statute

1. The purposes of the *IOJT* are:
 - a. To encourage the establishment of judicial training institutes;
 - b. To promote the rule of law;
 - c. To consider common issues for the training and education of judges;
 - d. To develop machinery for the exchange of judges;
2. The *IOJT* will achieve these purposes by:
 - a. Promoting and advancing co-operation among its members;
 - b. Facilitating international exchange of information;
 - c. Organizing international, national and local meetings and congresses;
 - d. Preparing and distributing professional materials;
 - e. Developing educational programs and materials;
 - f. Promoting and conducting collaborative research;
 - g. Developing consensus statements on issues relevant to *IOJT*;
 - h. Establishing committees to deal with specific issues, and
 - i. Pursuing other means harmonious with the purposes of *IOJT*.
3. The *IOJT* will advance and promote the study, instruction and training of the art of judging.

Proposed Amendments

- Article 2 is changed to **Registration** as required by Articles of Incorporation per Section 402 of the Not-for-Profit Corporation Law of the State of New York.

Revised Statute

Article 2: Registration

The IOJT is registered under Section 402 of the Non-for-Profit Corporation Law of the State of New York. The IOJT is a corporation as defined in subparagraph (a)(5) of Section 102 of the NPCL and shall be a Type B corporation under Section 201 of the NPCL.

Article 3: Membership

Current Statute

1. Judicial training institutes whose goals are consonant with those of the *IOJT* are eligible for membership in *IOJT*. A judicial training institute is a local, national or international institute that offers training to potential or active professional judges.
2. The decision to admit a judicial training institute to the *IOJT* is made by the Executive Committee. Applications by national judicial training institutes will be automatically approved by the Executive Committee. Other applications will be approved by the Executive Committee at its discretion.
3. The participants of the 2002 judicial conference constitute the Founding Body of the *IOJT* and are regarded as voting members of the First General Assembly.

Proposed Amendments

- Article 3 “Purposes” replaces former Article 2 “Aims, Objectives & Activities”
- Article 3.21(a)-(d) new language required by Articles of Incorporation
- Article 3.3(a)-(i) is same as former Article 2.2(a)-(c)
- Article 3.4 is same as former Article 2.3

Revised Statute

Article 3: Purposes

1. The purposes for which the IOJT is formed are as follows:
 - a. to encourage the establishment of judicial training institutes;
 - b. to promote the rule of law;
 - c. to consider common issues for the training and education of judges;
 - d. to develop machinery for the exchange of judges.
2. In furtherance of the foregoing purposes, the IOJT shall have all the general powers enumerated in Section 202 of the NCPL, and such other powers as are now or hereafter permitted by law for a corporation organized for the foregoing purposes, including, without limitation, the power to solicit grants and contributions for any corporate purpose and the power to maintain a fund or funds of real and/or personal property in furtherance of such purposes.

The IOJT is organized exclusively for charitable and educational purposes, and intends at all times to qualify and remain qualified as exempt from federal income tax under Section 501(c) (3) of the Internal Revenue Code of 1986, as it may be amended (the "Code" or "IRC") and in connection therewith:

- a. The IOJT shall not, directly or indirectly, engage in or include among its purposes any of the activities mentioned in subparagraphs (a)-(v) of Section 404 of the NPCL;
 - b. The IOJT is not formed for and shall not be conducted nor operated for pecuniary profit of financial gain, and no part of its assets, income or profit shall be distributed to or inure to the benefit of any private individual or individuals, provided that nothing herein shall prevent the IOJT from paying reasonable compensation to any person for services rendered to or for the IOJT in furtherance of one or more of its purposes;
 - c. No substantial part of the activities of the IOJT shall be devoted to the carrying on of propaganda or otherwise attempting to influence legislation, except to the extent permitted by the Code whether pursuant to an election under Section 501(h) or otherwise, and no part of the activities of the IOJT shall be devoted to participation or intervening in (including the publication or distribution of statements), any political campaign on behalf of or in opposition to any candidate for public office; and
 - d. The IOJT shall not engage in or include among its purposes any activities not permitted to be carried on by a corporation exempt from federal income taxation under Section 501(c) (3) of the Code or corresponding provisions of subsequent tax laws.
3. The IOJT will achieve these purposes by:
 - a. Promoting and advancing co-operation among its members;
 - b. Facilitating international exchange of information;
 - c. Organizing international, national and local meetings and congresses; providing international assistance.
 - d. Preparing and distributing professional materials;
 - e. Developing educational programs and materials;
 - f. Promoting and conducting collaborative research;
 - g. Developing consensus statements on issues relevant to IOJT;
 - h. Establishing committees to deal with specific issues,
 - i. Pursuing other means harmonious with the purposes of IOJT.
 4. The IOJT will advance and promote the study, instruction and training of the art of judging.

Article 4: The IOJT Office

Current Statute - None

Proposed New Article

- Required by the Articles of Incorporation and correction by the Executive Committee identifies address of office.

Revised Statute

Article 4: The IOJT Office

The office of the IOJT will be located in New York: 300 Riverside Drive #8B, New York, NY 10025-5241.

The books and records of account of the IOJT shall be kept at 300 Newport Avenue, P.O. Box 8798, Williamsburg, VA, 23185-4147.

Article 5: Official Language

Current Statute - None

Proposed New Article

- Establishes English as the working language of IOJT same as former 1.2.

Revised Statute

Article 5: Official Language

English will be the working language of the IOJT.

Article 6: Membership

Current Statute

1. Judicial training institutes whose goals are consonant with those of the *IOJT* are eligible for membership in *IOJT*. A judicial training institute is a local, national or international institute that offers training to potential or active professional judges.
2. The decision to admit a judicial training institute to the *IOJT* is made by the Executive Committee. Applications by national judicial training institutes will be automatically approved by the Executive Committee. Other applications will be approved by the Executive Committee at its discretion.
3. The participants of the 2002 judicial conference constitute the Founding Body of the *IOJT* and are regarded as voting members of the First General Assembly.

Proposed Amendments

- Formerly Article 3
- Article 6.1 basically same as former Article 3.1
- Article 6.2 amended per recommendation of Executive Committee adding “at its discretion.”
- Delete proposed Article 6.3 and 6.4 pursuant to Board of Executives recommendation.

Revised Statute

Article 6: Membership

1. The IOJT shall have members consisting of local, national and/or international judicial training institutes that offer training to potential or active professional judges. Institutes whose purposes, objectives and goals are consonant with those of the IOJT are eligible to be members of this organization.
2. The decision to admit a judicial training institute to the IOJT is made by the Board of Executives at its discretion.

Article 7: Structure

Current Statute

The *IOJT* will consist of a General Assembly, a Board of Governors, an Executive Committee, a President, Deputy Presidents, a Secretary-General, a Treasurer and other committees.

Proposed Amendments

- Former Article 4 changes name of Executive Committee to Board of Executives per Articles of Incorporation.

Revised Statute

Article 7: Structure

The IOJT will consist of a General Assembly, a Board of Governors, a Board of Executives, a President, Deputy Presidents, a Secretary-General, a Treasurer, an Audit Committee, a Nominating Committee, an Academic Committee, and additional committees.

Article 8: The General Assembly

Current Statute

1. The General Assembly is the governing body of the *IOJT*. It is composed of the delegates of Member Judicial Training Institutes. The General Assembly meets every two or three years. An extraordinary General Assembly may be convened at any time by the Executive Committee or at the request of at least a third of the Member Institutes. Decisions of General Assemblies will be made by a simple majority vote of the Member Institutes present, unless otherwise provided in the following articles. There will be no voting by proxy.
2. The General Assembly:
 - a. Determines the policies of the *IOJT*.
 - b. Receives the reports of the President, the Secretary-General, the Treasurer and the Audit Committee.

- c. Elects the President, the Secretary-General, the Deputy Secretary-General and the Treasurer. They shall be members of the Executive Committee. The President, with the advice of the Nominating Committee, shall appoint up to four additional members of the Executive Committee.
- d. Elects five Regional Deputy Presidents, one from each of the following regions: Africa and the Middle East; Asia and the Pacific; Europe; North, Central America and the Caribbean; South America.
- e. Authorizes the President to appoint two additional Deputy President as needed.
- f. Elects the members of the Board of Governors.
- g. Bestows honorary titles on individuals.

Proposed Amendments

- Article 8.1 basically the same as former Article 5, changes name of Executive Committee to Board of Executives per Articles of Incorporation.
- Article 8.2(a) authorizes the Board of Executives to develop policies that do not contradict with decisions of the General Assembly.
- Article 8.2(b) same as former Article 5.2(b)
- Article 8.2(c) limits Board of Executives to 25 members (new) and provides for election by General Assembly of the President, Secretary General, Deputy Secretary General and Treasurer (same as Article 5.2(c)).
- Article 8.2(d) Regional Deputy Presidents – same as Article 5.2(d).
- Article 8.2(e) authorizes President to appoint two additional Deputy Presidents (same as Article 8.2(e)).
- Article 8.2(f) election of Board of Executives, same language as former Article 5.2(f).
- Article 8.2(g) authority to bestow honorary titles, same as former Article 5.2(g).

Revised Statute

Article 8: The General Assembly

1. The General Assembly is the governing body of the IOJT. It is composed of the delegates of Member Judicial Training Institutes. The General Assembly meets every two or three years. An extraordinary General Assembly may be convened at any time by the Board of Executives or at the request of at least a third of the Member Institutes. Decisions of General Assemblies will be made by a simple majority vote of the Member Institutes present, unless otherwise provided in the following articles. There will be no voting by proxy.

2. The General Assembly:
 - a. Determines the policies of the IOJT
 - b. Receives the reports of the President, the Secretary-General, the Treasurer and the Audit Committee.
 - c. Elects the President, the Secretary-General, the Deputy Secretary-General and the Treasurer. They shall be members of the Board of Executives. The President, with the advice of the Nominating Committee, shall appoint up to four additional members of the Board of Executives.
 - d. Elects five Regional Deputy Presidents, one from each of the following regions: Africa and the Middle East; Asia and the Pacific; Europe; North, Central America and the Caribbean; South America.
 - e. Authorizes the President to appoint two additional Deputy President as needed.
 - f. Elects the members of the Board of Governors.
 - g. Bestows honorary titles on individuals.

Article 9: The Board of Governors

Current Statute

The Board of Governors shall consist of up to twenty five (25) members: The members of the Executive Committee, the Regional Deputy Presidents, and additional members. The powers of the *IOJT* between General Assemblies are vested in the Board of Governors. The decisions will be made by a simple majority vote in the minimum presence of 8 members. In the case of parity of votes, the President has a casting vote. The Board of Governors shall determine its procedure and mode of voting.

Proposed Amendments

- Changes the authority of the Board of Governors pursuant to Articles of Incorporation, see former Article 6.
- Transfers authority to make decisions to the Board of Executives.

Revised Statute

Article 9: The Board of Governors

The Board of Governors shall consist of up to twenty five (25) members: The members of the Board of Executives, the Deputy Presidents, and additional members. The Board of Governors will be an advisory body to the Board of Executives. The decisions will be made by a simple majority vote in the minimum presence of 8 members. In the case of parity of votes, the President has a casting vote. The Board of Governors shall determine its procedure and mode of voting.

Article 10: Board of Executives

Current Statute

The Statutes of the *IOJT* may be amended by two-thirds majority vote taken at the General Assembly. Any proposals for a change of the Statutes will be circulated to all Members and have to be submitted to the Executive Committee for its recommendation at least three months before the meeting of the General Assembly.

Proposed Amendments:

- Changes name of Executive Committee to Board of Executives per Articles of Incorporation.
- Authorizes Board of Executives to act on behalf of IOJT between General Assembly.
- Corrects “auditory” to “Audit.”
- Provides for same requirements as Article 7 to fill vacancies, make decisions and establish committees.

Revised Statute

Article 10: The Board of Executives

The powers of the IOJT between the General Assemblies are vested in the Board of Executives. The decisions will be made by a simple majority vote in the minimum presence of three members. In the case of parity of votes, the President has a casting vote. The Board of Executives shall determine its procedure and mode of voting. Unless the Statutes designate otherwise, the Board of Executives shall establish all committees, including a three member Nominating Committee, an Audit Committee, and appoint their members and chairs. In the event of a vacancy among the members of the Board of Governors, the Board of Executives has the power to appoint a replacement, pending confirmation by the next meeting of the General Assembly.

Article 11: Authority of the President

Current Statute

The President chairs all meetings of the General Assemblies, the Board of Governors and the Executive Committee. The President is responsible for the implementation of the decisions of these bodies. The President convenes the General Assembly, the Board of Governors and the Executive Committee and decides upon the agenda of their meetings. The President represents the Organization in all official matters.

Proposed Amendments:

- Clarifies role of President, adds “general supervision of affairs of IOJT” in addition to existing language in Article 8.

Revised Statute

Article 11: Authority of the President

The President chairs all meetings of the General Assembly, the Board of Governors and the Board of Executives. The President is responsible for the implementation of the decisions of these bodies. The President convenes the General Assembly, the Board of Governors and the Board of Executives and decides upon the agenda of their meetings. The President represents the Organization in all official matters and provides general supervision of affairs of IOJT.

Article 12: Establishes the role of the Deputy Presidents

Current Statute - None

Proposed Amendments:

- New language per Articles of Incorporation “duties as assigned by Board of Executives.”

Revised Statute

Article 12: Establishes the Role of the Deputy Presidents

Each Deputy President shall have such powers and duties as may be assigned to him or her by the Board of Executives.

Article 13: Secretary General

Current Statute - None

Proposed Amendments:

- New language establishes role of Secretary General: “manage IOJT conferences and create/preserve minutes.”

Revised Statute

Article 13: Secretary General

The Secretary General shall act as arranger of the IOJT's conferences. The Secretary General shall create and preserve minutes of all meetings.

Articles 14: Treasurer

Current Statute - None

Proposed Amendments:

- New language-establishes duties of the Treasurer to keep accounts and deposit moneys subject to audit.

Revised Statute

Article 14: Role of the Treasurer

The Treasurer, keeping accounts, subject to audit, and shall deposit all moneys of the IOJT in the name and the credit of the IOJT in banks or depositories as the Board of Executives may designate.

Article 15: Fiscal Year

Current Statute - None

Proposed Amendments:

- New language-establishes fiscal year as calendar year (January-December).

Revised Statute

Article 15: Fiscal year

The fiscal year of the IOJT shall be the calendar year.

Article 16: Assets

Current Statute

The assets of the *IOJT* will be utilized solely to meet its financial liabilities. Organization members, members of the Board of Governors, Executive Committee, the various committees and other officers will not be personally liable for debts incurred by the Organization.

Proposed Amendments:

- Replaces former Article 9 same language.

Revised Statute

Article 16: Assets

The assets of the IOJT will be utilized solely to meet its financial liabilities. Organization members, members of the Board of Governors, Board of Executives, the various committees and other officers will not be personally liable for debts incurred by the Organization.

Article 17: Amendments to Statutes

Current Statute

The Statutes of the *IOJT* may be amended by two-thirds majority vote taken at the General Assembly. Any proposals for a change of the Statutes will be circulated to all Members and have to be submitted to the Executive Committee for its recommendation at least three months before the meeting of the General Assembly.

Proposed Amendments:

- Same language as former Article 10.

Revised Statute

Article 17: Amendments of the Statutes

The Statutes of the *IOJT* may be amended by two-thirds majority vote taken at the General Assembly. Any proposals for a change of the Statutes will be circulated to all Members and have to be submitted to the Board of Executives for its recommendation at least three months before the meeting of the General Assembly.

Article 18: Dissolution

Current Statute

1. The dissolution of the *IOJT* will be decided by the General Assembly at the request of the Executive Committee, or at the request of more than one half of the Members. The General Assembly will, with two-thirds majority, order the dissolution of the Organization.
2. All sums remaining within the funds of the *IOJT* after liquidation will be distributed equally among the Members.

Proposed Amendments:

- Same language as former Article 11.

Revised Statute

Article 18: Dissolution

1. The dissolution of the *IOJT* will be decided by the General Assembly at the request of the Board of Executives, or at the request of more than one half of the Members. The General Assembly will, with two-thirds majority, order the dissolution of the Organization.
2. All sums remaining within the funds of the *IOJT* after liquidation will be distributed equally among the Members.

Action by the General Assembly

All proposed statute revisions passed unanimously.

D. Elections

The IOJT Nominations Committee (Sheridan Greenland, Chair, Ranier Horning and Ernest Schmatt) submitted a slate of nominees for IOJT officers, Regional Deputy Presidents and Board of Governors:

Officers – as submitted by the Nominations Committee

- President – Justice Eliezer Rivlin
- Secretary General – Mary McQueen
- Treasurer – Judge Eileen Kato
- Deputy Secretary General – Sheridan Greenland

Action:

The General Assembly unanimously approved the slate of nominees for the Regional Deputy Presidents.

Regional Deputy Presidents - as submitted by the Nominations Committee

- Africa and the Middle East – Joel Ngugi (Kenya)
- Europe – Judge Wojciech Postulski (Poland)
- South America – Marcelo Navarro Ribeiro Dantas (Brazil)
- Asia and the Pacific- Judge Tan Boon Heng (Singapore)
- North & Central America and the Caribbean – Adèle Kent (Canada)

Action:

The General Assembly unanimously approved the slate of nominees for the Regional Deputy Presidents.

Board of Governors - as submitted by the Nominations Committee

- Shibing Cao (China)
- Stoil Pashkunov (Bulgaria)

Action:

The General Assembly unanimously approved the nominations.

E. President's Announcements

1. Appointment of additional members of the Executive Committee Members of the Board of Executives

The Board of Executives consists of the IOJT Officers (President, Secretary General, Deputy Secretary General and Treasurer) and four additional

members appointed by the President with the advice of the Nominating Committee (Article 8.2(c)).

The four Presidential appointees are:

- Ernest Schmatt (Australia)
- Rainer Hornung (German)
- Fernando Cerqueira Norberto Dos Santos (Brazil)
- Benoît Chamouard (France)

2. Appointment of additional Deputy Presidents

President Rivilin announced the appointment of two additional Deputy Presidents pursuant to Article 8.2(e):

- Amnon Carmi (Israel)
- Amady Ba (Senegal)

F. The Policy of the IOJT general discussion.

1. Promotion of Organization

Membership

Since the last conference in 2012, 29 new members have joined IOJT for a total of 123 members from 75 countries. These members reflect a rise of 31%. IOJT member information has been updated to insure correct names of member institutes, official representatives and current contact information. The IOJT website now includes updated membership information and email accounts.

Academic Committee

Professor Amnon Carmi was elected by the Executive Committee to serve as the Chair of the Academic Committee. Professor Carmi appointed Mary McQueen to serve as Secretary-General of the Committee. The Structure of the Committee consists of a Steering Committee established by the Chair consisting of the Chair, Secretary –General and Heads of the Academic Committee’s Units. The units of the Academic Committee include:

- Research – Judge Barbara Rothstein, Chair
- Training Practices and Models – Jeremy Cooper, Chair
- Academic Library – Julie Horst, Chair
- Technology – Judge Tony Cotter, Chair
- Ethics – Justice Georgia Jackson, Chair

The Aim of the Academic Committee is to initiate, build and activate collaboration between the IOJT and the academy in support of judicial training. These Units will meet during the 7th IOJT Conference to identify projects and set goals. All IOJT members are encouraged to participate in any Unit that may be of interest to them.

Terrorism Trials Ad Hoc Committee

President Rivlin reported upon several meetings with members of the IOJT and Justice Labode of France, head of the United Nations Counter Terrorism Directorate (UN CTED). Members of the UN CTED has expressed their desire to collaborate with IOJT to educate judges on how to manage terrorism trials while maintaining human rights and judicial ethics by developing a common approach to terrorism related cases. President Rivlin announced that Professor Amnon Carmi will serve as Chair of the IOJT Terrorism Trials Ad Hoc Committee.

The Ad Hoc Committee will meet to discuss its goals and possible deliverables including a curriculum for educating judges, including a guidebook on ethical issues raised by these trials.

2. Membership Fees

Executive Board member Rainer Hornung presented a membership fee proposal to members of the General Assembly. Since December 2014, some twenty members have paid fees or made significant financial contributions to IOJT. In order for IOJT to continue to develop as a professional organization, it must demonstrate wide-range support of its membership. Currently only 15% of IOJT membership participates in the voluntary fees program. The Board of Executives recommends adoption of an invoice-based fee system that provides for a fees waiver process based upon hardship. Non-payment would not be a cause for termination of membership in IOJT.

Rainer Hornung moves that the General Assembly adopt an invoice-based fee program with a waiver process to be determined by the Board of Executives. Motion seconded by Ernest Schmatt. (SEE Attachment 4-Membership Fees Program).

The General Assembly unanimously passed the membership fees proposal.

3. Journal

President Rivlin announced that Professor Carmi has indicated his retirement as Editor-in-Chief of the IOJT Journal and thanks him for his landmark efforts to launch the Journal. Based upon past practice, a member of the IOJT Board of Executives has served as Editor-in-Chief of the IOJT Journal, Rainer Hornung and Ernie Schmatt will be appointed to serve as Co-Editors-in-Chief contributing to

work with Livingston Armytage as Editor. President Rivlin thanked Professor Armitage for his hard work in producing four issues of the Journal and extended IOJT thanks to Thomson Reuters for their support to print 500 copies of the Journal.

The IOJT Journal – Since the 6th IOJT Conference held in Washington DC in 2013, three issues of *Judicial Education and Training: the Journal of the IOJT* have been published online. Issue 2. Available on line at <http://www.iojt.org/journal/iojtjournal002.pdf>, focused showcasing papers and presentations featured during the 5th IOJT Conference held in Bordeaux. Issues 3 and 4, published in the Spring of 2015, showcased presentations from the 6th IOJT Conference held in Washington DC. In addition to online publication, and with the generous sponsorship of Thomson Reuters, Issue 3 (available online at <http://www.iojt.org/journal/iojtjournal003~20150427.pdf>) is being printed in hard copy for distribution at the 7th IOJT Conference hosted by Brazil. Issue 4 has recently been published online and is available at <http://www.iojt.org/journal/iojtjournal004.pdf>. A total of 54 authors contributed to 34 articles in Issues 2, 3 and 4 of *Judicial Education and Training*, representing 25 countries and approximately 45 institutions across the globe. Professor Amnon Carmi, Editor-in-Chief, Justice Susan Glazebrook and Dr. Livingston Armytage, GuestEditors and Ms. Amy McDowell, JD and Mr. Chuck Campbell, Associate Editors, are to be recognized for their extraordinary efforts in producing the Journal.

G. The 8th International Conference

President Rivlin recognized and thanked the members of the Brazilian host committee lead by Judge Fernando Cerqueira Norberto Dos Santos, João Otávio de Noronha - Justice / Director General of the Institute of National Training and Advanced Jurisprudence, Sálvio de Figueiredo Teixeira – ENFAM, Renato de Lacerda Paiva - Justice / Director of the National College of Formation and Improvement of Labor Magistrates – ENAMAT, José Coêlho Ferreira - Justice / Director of the Centre for Judicial Studies Justice Union Military – CEJUM, Cláudio Luis Braga Dell’Orto Justice / President of the National Judicial College ENM/AMB, Antonio Rulli Junior - Justice / President of the Association of State Judicial Colleges of Brazil – COPEDEM, Manoel de Oliveira Erhardt - Justice / Director of the Federal Judicial College of 5th Region – ESMAFE, and Ricardo Oliveira de Paes Barreto - JusticeE / Director General of the Judicial College of Pernambuco - EJUD PE. The General Assembly acknowledged the tremendous efforts of the host committee with a standing ovation.

H. The 9th International Conference

President Rivlin extended an invitation to the General Assembly inviting member Institutes to consider hosting the 9th International Conference in 2017. Interested Institutes were directed to contact Secretary General McQueen for detailed information and support for hosting the 2017 International Conference.

I. Varia

No additional items for discussion were presented.

J. Closure of the Meeting by the President

President Rivlin thanked the members of the General Assembly for their attendance and accepted a motion to adjourn unanimously supported by the General Assembly.

Respectfully Submitted,



Mary C. McQueen
Secretary General

Attachments:

Attachment 1: **General Assembly meeting agenda**

Attachment 2: **President's Report**

Attachment 3: **Secretary General's Report**

Attachment 1-Executive Meeting Agenda

IOJT 7th International Conference Brazil – November 8-12, 2015

Executive Committee Meeting Board of Governors Meeting November 7 – 8, 2015

AGENDA

1. President's Welcome
2. President's Report
3. Secretary-General's Report
4. Treasurer's Report
5. Incorporation of the IOJT
 - Amendment of Statutes
6. Membership
 - Fees
 - Criteria
 - Associate Membership
7. Elections
8. Journal
9. Committee Reports
 - Academic Committee
 - Development Committee
10. Other

Attachment 2-President's Report

IOJT 7th International Conference*Recife*November 8-12, 2015

President's Report

1. Membership towards the Brazil Conference

We have continued to expand our membership since our last conference in Washington D.C, two years ago. To date we have 123 member institutes from 73 different countries. Due to the efforts and initiatives of our executive members many important decisions have been made regarding the operation of the IOJT including the process and format for admission of new members into the organization. This includes a remodeling of our application forms, as well as a discussion on possible levels of membership and services we offer at the IOJT.

Our recently joined members are:

Sri Lanka Judges' Institute

Papua New Guinea Centre for Judicial Excellence

High School of Justice, Georgia

College of Schools of the Brazilian State Judiciary-COPEDEM

Lawyers' Training Center, Republic of Uzbekistan

South African Judicial Education Institute (SAJEI)

Scuola Superiore della Magistratura, Italy

National Judicial Institute, Nigeria

We wish our new members, as well as our veteran ones a long and fruitful collaboration with the IOJT.

2. IOJT Website

Our Website, which is voluntarily maintained by Jim Buchanan of the Federal Judicial Center, is highly placed on Google for the search on "Judicial Training". It provides a platform for information in the field, in the form of articles sent from our learned members, as well as in the form of our "e-journal". The website carries our membership lists and direct links to the websites of our 122 member institutes. We have also added an explanatory link about the IOJT and membership forms in the Russian language.

3. International Cooperation

Around a year ago I was invited to make a presentation about the IOJT at a panel of jurists at the UN Security Council. This has led to the UN Counter-Terrorism Executive Directorate (UN CTED) headed by Judge Jean-Paul Laborde of France to look into cooperating with the IOJT in initiatives of judicial training on aspects of terrorism and the law. A resulting concept paper stated:

"Within this area of activity many governments and international bodies are beginning to formulate guidelines to combat terrorism, including legislative and judicial ones. The global nature of terrorism however must include cross-border and international judicial guidelines as well as local ones. As such the IOJT has been approached by the UN CTED to initiate discussion amongst judges and educators from different legal systems on how to cope with the phenomenon within the judiciary. The resulting discussion, it is hoped, would bring about a set of internally valid guidelines, as well as teaching modules to be used by the judicial community at large. It is hoped that eventually strategic cooperation will be adopted between other international institutes dealing with security and law..."

Our Secretary-General, Dr. Mary McQueen and myself met with Judge Laborde in New York along with Prof' Alistair Millar of the Global Center on Cooperative Security to discuss further cooperation. Following on, a seminar of judicial experts was held in May this year under the auspices of the Cardozo Law School in New York to initiate our nascent partnership and projects. I am pleased to have representatives of our partner organizations, the UN CTED and the Global Center here at our 7th International Conference. As you can see in the program there are a number of sessions prepared by Prof' Carmi and Dr. McQueen, devoted to Terrorism and the Judiciary. They promise to be both interesting and fruitful.

4. IOJT Journal

At the last conference we were delighted to present the participants with copies of our very first edition of our journal entitled: **Judicial Education and Training: The Journal of the International Organization for Judicial Training**. In the ensuing period between conferences the second Edition has gone to print (due to fundraising by our Secretary-General Mary McQueen), a third has been published in electronic form, and NEW off the press 4th Edition has been published electronically too. Dr. Livingston Armytage of the Centre for Judicial Studies has again edited this issue with Associate Editor Ms. Amy McDowell of the National Center for State Courts. IOJT gratefully acknowledges the collaboration and assistance of the National Center for State Courts and the Federal Judicial Center in editing and hosting this journal.

Our thanks go to Dr. Armytage, his associate editors and all the contributors for their work and efforts in achieving an outstanding rate of output for such a scholarly journal, and to the chief editor Prof' Carmi. I am positive that the articles found therein are useful contributions to the field of judicial training. All 4 editions can be found on our website.

5. Non-profit Status

Our esteemed colleague and Treasurer Judge Tony Cotter has spearheaded the efforts to obtain "non-profit" incorporation for the IOJT. The effort, backed pro-bono by the legal firm of Shearman & Sterling L.L.P has borne fruit, and we are now incorporated in the State of New York. The Incorporation documents were signed by Tony Cotter and myself this year and are subject to the approval of the General Assembly. As a result of incorporation we have had to propose certain changes in the IOJT Statutes, of which we have informed all of our members, and these will be discussed and voted upon in the general plenary sessions during the conference.

The above of course is necessary so that the issues of finances at the IOJT are able to be managed so that our activities can expand. As you may be aware up to now the activities of the organization have been financed voluntarily by individuals involved or by a select few member institutes. It is hoped that in the future all member institutes will share in the obligations of membership for the general good by paying membership dues, as was decided at the Washington Conference in 2013.

6. Vision for the future

From its early beginnings as a loose connection between 10 international judicial training institutes, the IOJT has grown into a large worldwide organization of judicial experts spanning the globe. Now is the time to consolidate our plans for the future which include:

- a. Locating and providing for a stable financial base for the running of the IOJT and its projects
- b. Expanding our membership base
- c. To increase our partnerships and cooperation with other international bodies
- d. To promote international projects in the fields of Case management, Anti-terror, Teaching of Human Rights, setting up of working and advisory groups of judges and judicial educators in the various regions.

7. Our Hosts

I would like to thank our hosts in Brazil who have enabled us to come together in beautiful Recife; *The Federal Judicial College (5th) Region-ESMAFE, Judicial College of Pernambuco, The Brazilian National Association of State Colleges, The National College of Formation and Labor Magistrates-ENAMAT, Institute of National Training and Advanced Jurisprudence-ENFAM, the National Judicial College-ENM/AMB.*

Best wishes to all for an interesting conference.

Attachment 3-Secretary General's Report

IOJT 7th International Conference

Brazil – November 8-12, 2015

Secretary – General's Report

A. General

1. In the past two years since the Washington DC Conference (2013) the IOJT offices have operated from Jerusalem and Williamsburg, Virginia. Israel's Judiciary, the Israeli Institute of Advanced Judicial training and the National Center for State Courts (NCSC) have contributed significantly covering salaries of office administrators, staff attorneys, education specialists as well as office expenses. I take this opportunity to thank Israel's Judiciary (headed by the President, Chief Justice A. Grunis) and the Institute of Advanced Judicial Training (headed by Dr. Shlomo Levin) for their continued support for the IOJT and their willingness to host the IOJT Offices and Secretariat since the organization's foundation in 2002. I also extend thanks to Chief Justice David Gilbertson, President of the Conference of Chief Justices and Chair of the National Center for State Courts Board of Directors for his willingness to provide legal, communication and management expertise to IOJT.
2. Since the previous conference the Secretariat has worked under the directions and instructions of the IOJT President Justice Professor Eliezer Rivlin and has assisted him in fulfilling his duties. The Secretariat has also followed the directives of the Executive Committee in reviewing policies and membership applications over the past two years. The IOJT Secretariat has promoted the activities of the IOJT as well as maintained contact with the Executive Committee and other IOJT organs.
3. Of particular note is the contribution of Francisco Ciampolini, NCSC attorney for his assistance in all matters regarding the 2015 Recife Conference.
4. I would also like to thank Professor Amnon Carmi, former IOJT Secretary-General, who has continued to assist with IOJT activities as well as the activities of the Secretariat. Professor Carmi has been the prominent force in the materialization of the Journal and the Academic Committee (see separate reports later). We are grateful for this continued commitment and significant assistance.
5. Additionally, Judge Barbara Rothstein, President Eliezer Rivlin and Professor Carmi have worked diligently with the Global Center on Cooperative Security to establish a new IOJT Initiative on Terrorism Trial training and support. This new initiative will be launched during the Recife Conference.

B. Secretariat staff changes

1. Since the last conference in Washington DC there have been several staff changes. Mrs. Natalie Kimhi assumed Mrs. Azrieli's responsibilities and provides assistance to the President and Executive Committee members. Mr. Nir Menashe provides support to IOJT Officers and Executive Committee members to review membership applications. Thank you for your excellent work.

2. Ms. Amy McDowell, NCSC attorney, has assumed the Editorial responsibility for the IOJT Journal supporting Livingston Armytage and Professor Carmi to complete two additional publications. We would like to thank Ms. McDowell for her dedicated and professional work.

C. **Primary Secretariat Activities since the Washington Conference (2013)**

1. Membership Requests: Since our last conference 29 new members have joined IOJT. These members came from 16 countries. These additions bring the membership of the IOJT to a total of 123 members from 75 countries. These additions reflect a rise of 31%. As a result of increased membership requests, a number of fundamental issues regarding the terms of admission such as conditions and necessary documentation have arisen. These issues will be discussed in depth during various committee meetings during the Conference.
2. Information collection: IOJT member information has been recently updated to insure correct names of member institutes, official representatives and current contact information. All data is computerized and located at the main office in Jerusalem.
3. Follow-up of the Washington DC 2013 Conference: All relevant reports, documents and scientific papers have been filed and made available to member institutes.
4. The 7th IOJT Conference in Recife, Brazil November 8-12, 2015: The Secretary General and NCSC support team has been in constant communication with the organizers of the conference (Judge Fernando Cerqueira Norberto dos Santos). The Secretary General directed by President Rivlin and Professor Carmi assisted the organizers with the formulation of the scientific program. Special thanks to John Meeks, Vice President of NCSC Institute for Court Management and Francisco Ciampolini NCSC International Division, for their tremendous support in working with the host committee. The Secretary-General also assisted with the schedule of the conference and scholarship matters. In this capacity I visited Recife twice to see various venues and viewed different activities with the Recife host committee. The Secretariat would like to thank the following for hosting the conference and for their excellent collaboration with IOJT.

João Otávio de Noronha - Justice / Director General of the Institute of National Training and Advanced Jurisprudence, Sálvio de Figueiredo Teixeira – ENFAM

Renato de Lacerda Paiva - Justice / Director of the National College of Formation and Improvement of Labor Magistrates – ENAMAT

José Coêlho Ferreira - Justice / Director of the Centre for Judicial Studies Justice Union Military – CEJUM

Cláudio Luis Braga Dell'Orto Justice / President of the National Judicial College ENM/AMB

Antonio Rulli Junior - Justice / President of the Association of State Judicial Colleges of Brazil – COPEDEM

Manoel de Oliveira Erhardt - Justice / Director of the Federal Judicial College of 5th Region – ESMAFE

Ricardo Oliveira de Paes Barreto - JusticeE / Director General of the Judicial College of Pernambuco - EJUD PE

5. Contributions: After the Conference in Washington DC in 2013, IOJT Treasurer Tony Cotter sent a letter to members of the IOJT suggesting voluntary donation of dues that would be used for promoting Judicial Education worldwide. Thus far 14 institutes have donated a total of \$14,958.66. These funds have been deposited in an IOJT bank account managed by IOJT Treasurer Judge Cotter. A detailed report will be given by the Treasurer.
6. Internet Site: The IOJT website continues to be supported by Mr. Jim Buchanan, US Federal Judicial Center. Mr. Buchanan also manages the email accounts for the organization. We wish to acknowledge and thank Mr. Buchanan for his dedicated work and assistance. The IOJT website now includes an On-line Library and Newsletter.
7. IOJT Committees:
 - a. Academic Committee – Professor Amnon Carmi was elected by the Executive Committee to serve as the Chair of the Academic Committee. Professor Carmi appointed Mary McQueen to serve as Secretary-General of the Committee. The Structure of the Committee consists of a Steering Committee established by the Chair consisting of the Chair, Secretary –General and Heads of the Academic Committee’s Units. The units of the Academic Committee include:
 - Research – Judge Barbara Rothstein, Chair
 - Training Practices and Models – Jeremy Cooper, Chair
 - Academic Library – Julie Horst, Chair
 - Technology – Judge Tony Cotter, Chair
 - Ethics – Justice Georginia Jackson, ChairThe Aim of the Academic Committee is to initiate, build and activate collaboration between the IOJT and the academy in support of judicial training. These Units will meet during the 7th IOJT Conference to identify projects and set goals. All IOJT members are encouraged to participate in any Unit that may be of interest to them.
 - b. Audit Committee – Judge Barbara Rothstein was appointed Chair of the newly established IOJT Audit Committee. At this time there has been no need to assume the expense of an external audit due to the size of the IOJT account. The Treasurer will present a complete accounting of the IOJT finances for Executive Committee review.
 - c. The IOJT Journal – Since the 6th IOJT Conference held in Washington DC in 2013, three issues of *Judicial Education and Training: the Journal of the IOJT* have been published online. Issue 2. Available on line at <http://www.iojt.org/journal/iojtjournal002.pdf>, focused showcasing papers and

presentations featured during the 5th IOJT Conference held in Bordeaux. Issues 3 and 4, published in the Spring of 2015, showcased presentations from the 6th IOJT Conference held in Washington DC. In addition to online publication, and with the generous sponsorship of Thomson Reuters, Issue 3 (available online at <http://www.iojt.org/journal/iojtjournal003~20150427.pdf>) is being printed in hard copy for distribution at the 7th IOJT Conference hosted by Brazil. Issue 4 has recently been published online and is available at <http://www.iojt.org/journal/iojtjournal004.pdf>. A total of 54 authors contributed to 34 articles in Issues 2, 3 and 4 of *Judicial Education and Training*, representing 25 countries and approximately 45 institutions across the globe. Professor Amnon Carmi, Editor-in-Chief, Justice Susan Glazebrook and Dr. Livingston Armytage, GuestEditors and Ms. Amy McDowell, JD and Mr. Chuck Campbell, Associate Editors, are to be recognized for their extraordinary efforts in producing the Journal.

- d. IOJT Incorporation – On May 5, 2014 in the New York City office of Shearman and Sterling, IOJT President Eliezer Rivlin and Treasurer B. Paul Cotter, Jr. executed documents required for applying to establish the IOJT as a non-profit corporation under New York state law. Two weeks later the application was approved. Through the hard work of Judge Cotter, the law international law firm provided its services pro bono, a two year coordination efforts. We extend thank the Judge Cotter for his extraordinary efforts. Judge Cotter will now apply for Federal US non-profit status under Section 501 (c) (3) of the US Internal Revenue Code. Once established, contributions to the IOJT will be tax deductible in the United States making application for funding from US foundations to the IOJT easier. Judge Cotter will provide additional information regarding the IOJT non-profit status during the Recife Conference.

D. The eighth conference in 2018

The next conference is due to take place in 2018. Since the last conference, we have been in contact with various institute members interested in hosting the event and these have been fully briefed by the IOJT. We have also approached some additional countries independently regarding hosting the next conference. No decision has yet been made regarding the location of the 2018 conference. This issue will be addressed in the meeting that will take place during the Conference in Recife.

E. In Conclusion

The IOJT continues to expands its activities and membership has increased. As the organization grows, so does the need for a stable fiscal base that supports the operational and Secretariat functions to insure the continued and long-term success of the IOJT. Payment of dues was considered by the Executive Committee and determined to remain voluntary. In order to develop future direction, regional activities, scientific cooperation and financial stability the Executive Committee will continue to consider fiscal and governance issues during the Recife Conference.

Attachment 4-Amendment of IOJT proposed statutes

The International Organization for Judicial Training (IOJT)

STATUTES **As of November 2015**

Article 1: Organization

The name of the corporation is International Organization for Judicial Training, Inc. (IOJT).

Article 2: Registration

The IOJT is registered under Section 402 of the Non-for-Profit Corporation Law of the State of New York. The IOJT is a corporation as defined in subparagraph (a)(5) of Section 102 of the NPCL and shall be a Type B corporation under Section 201 of the NPCL.

Article 3: Purposes

1. The purposes for which the IOJT is formed are as follows:
 - a. to encourage the establishment of judicial training institutes;
 - b. to promote the rule of law;
 - c. to consider common issues for the training and education of judges;
 - d. to develop machinery for the exchange of judges.
2. In furtherance of the foregoing purposes, the IOJT shall have all the general powers enumerated in Section 202 of the NCPL, and such other powers as are now or hereafter permitted by law for a corporation organized for the foregoing purposes, including, without limitation, the power to solicit grants and contributions for any corporate purpose and the power to maintain a fund or funds of real and/or personal property in furtherance of such purposes.

The IOJT is organized exclusively for charitable and educational purposes, and intends at all times to qualify and remain qualified as exempt from federal income tax under Section 501(c) (3) of the Internal Revenue Code of 1986, as it may be amended (the "Code" or "IRC") and in connection therewith:

- a. The IOJT shall not, directly or indirectly, engage in or include among its purposes any of the activities mentioned in subparagraphs (a)-(v) of Section 404 of the NPCL;

- b. The IOJT is not formed for and shall not be conducted nor operated for pecuniary profit of financial gain, and no part of its assets, income or profit shall be distributed to or inure to the benefit of any private individual or individuals, provided that nothing herein shall prevent the IOJT from paying reasonable compensation to any person for services rendered to or for the IOJT in furtherance of one or more of its purposes;
 - c. No substantial part of the activities of the IOJT shall be devoted to the carrying on of propaganda or otherwise attempting to influence legislation, except to the extent permitted by the Code whether pursuant to an election under Section 501(h) or otherwise, and no part of the activities of the IOJT shall be devoted to participation or intervening in (including the publication or distribution of statements), any political campaign on behalf of or in opposition to any candidate for public office; and
 - d. The IOJT shall not engage in or include among its purposes any activities not permitted to be carried on by a corporation exempt from federal income taxation under Section 501(c) (3) of the Code or corresponding provisions of subsequent tax laws.
3. The IOJT will achieve these purposes by:
- a. Promoting and advancing co-operation among its members;
 - b. Facilitating international exchange of information;
 - c. Organizing international, national and local meetings and congresses; providing international assistance.
 - d. Preparing and distributing professional materials;
 - e. Developing educational programs and materials;
 - f. Promoting and conducting collaborative research;
 - g. Developing consensus statements on issues relevant to IOJT;
 - h. Establishing committees to deal with specific issues,
 - i. Pursuing other means harmonious with the purposes of IOJT.
4. The IOJT will advance and promote the study, instruction and training of the art of judging.

Article 4: The IOJT Office

The office of the IOJT will be located in New York.

The books and records of account of the IOJT shall be kept at 300 Newport Avenue, P.O. Box 8798, Williamsburg, VA, 23185-4147.

Article 5: Official Language

English will be the working language of the IOJT.

Article 6: Membership

1. The IOJT shall have members consisting of local, national and/or international judicial training institutes that offer training to potential or active professional judges. Institutes whose purposes, objectives and goals are consonant with those of the IOJT are eligible to be members of this organization.
2. The decision to admit a judicial training institute to the IOJT is made by the Board of Executives at its discretion.

Article 7: Structure

The IOJT will consist of a General Assembly, a Board of Governors, a Board of Executives, a President, Deputy Presidents, a Secretary-General, a Treasurer, an Audit Committee, a Nominating Committee, an Academic Committee, and additional committees.

- Article 8.2(c) limits Board of Executives to 25 members (new) and provides for election by General Assembly of the President, Secretary General, Deputy Secretary General and Treasurer (same as Article 5.2(c)).
- Article 8.2(d) Regional Deputy Presidents – same as Article 5.2(d).
- Article 8.2(e) authorizes President to appoint two additional Deputy Presidents (same as Article 8.2(e)).
- Article 8.2(f) election of Board of Executives, same language as former Article 5.2(f).
- Article 8.2(g) authority to bestow honorary titles, same as former Article 5.2(g).

Article 8: The General Assembly

1. The General Assembly is the governing body of the IOJT. It is composed of the delegates of Member Judicial Training Institutes. The General Assembly meets every two or three years. An extraordinary General Assembly may be convened at any time by the Board of Executives or at the request of at least a third of the Member Institutes. Decisions of General Assemblies will be made by a simple majority vote of the Member Institutes present, unless otherwise provided in the following articles. There will be no voting by proxy.
2. The General Assembly:
 - a. Determines the policies of the IOJT
 - b. Receives the reports of the President, the Secretary-General, the Treasurer and the Audit Committee.

- c. Elects the President, the Secretary-General, the Deputy Secretary-General and the Treasurer. They shall be members of the Board of Executives. The President, with the advice of the Nominating Committee, shall appoint up to four additional members of the Board of Executives.
- d. Elects five Regional Deputy Presidents, one from each of the following regions: Africa and the Middle East; Asia and the Pacific; Europe; North, Central America and the Caribbean; South America.
- e. Authorizes the President to appoint two additional Deputy President as needed.
- f. Elects the members of the Board of Governors.
- g. Bestows honorary titles on individuals.

Article 9: The Board of Governors

The Board of Governors shall consist of up to twenty five (25) members: The members of the Board of Executives, the Deputy Presidents, and additional members. The Board of Governors will be an advisory body to the Board of Executives. The decisions will be made by a simple majority vote in the minimum presence of 8 members. In the case of parity of votes, the President has a casting vote. The Board of Governors shall determine its procedure and mode of voting.

Article 10: The Board of Executives

The powers of the IOJT between the General Assemblies are vested in the Board of Executives. The decisions will be made by a simple majority vote in the minimum presence of three members. In the case of parity of votes, the President has a casting vote. The Board of Executives shall determine its procedure and mode of voting. Unless the Statutes designate otherwise, the Board of Executives shall establish all committees, including a three member Nominating Committee, an Audit Committee, and appoint their members and chairs. In the event of a vacancy among the members of the Board of Governors, the Board of Executives has the power to appoint a replacement, pending confirmation by the next meeting of the General Assembly.

Article 11: Authority of the President

The President chairs all meetings of the General Assembly, the Board of Governors and the Board of Executives. The President is responsible for the implementation of the decisions of these bodies. The President convenes the General Assembly, the Board of Governors and the Board of Executives and decides upon the agenda of their meetings. The President represents the

Organization in all official matters and provides general supervision of affairs of IOJT.

Article 12: Establishes the Role of the Deputy Presidents

Each Deputy President shall have such powers and duties as may be assigned to him or her by the Board of Executives.

Article 13: Secretary General

The Secretary General shall act as arranger of the IOJT's conferences. The Secretary General shall create and preserve minutes of all meetings.

Article 14: Role of the Treasurer

The Treasurer, keeping accounts, subject to audit, and shall deposit all moneys of the IOJT in the name and the credit of the IOJT in banks or depositories as the Board of Executives may designate.

Article 15: Fiscal year

The fiscal year of the IOJT shall be the calendar year.

Article 16: Assets

The assets of the IOJT will be utilized solely to meet its financial liabilities. Organization members, members of the Board of Governors, Board of Executives, the various committees and other officers will not be personally liable for debts incurred by the Organization.

Article 17: Amendments of the Statutes

The Statutes of the IOJT may be amended by two-thirds majority vote taken at the General Assembly. Any proposals for a change of the Statutes will be circulated to all Members and have to be submitted to the Board of Executives for its recommendation at least three months before the meeting of the General Assembly.

Article 18: Dissolution

1. The dissolution of the IOJT will be decided by the General Assembly at the request of the Board of Executives, or at the request of more than one half of the Members. The General Assembly will, with two-thirds majority, order the dissolution of the Organization.
2. All sums remaining within the funds of the IOJT after liquidation will be distributed equally among the Members.

Attachment 5-Membership Fees Program

IOJT 7th International Conference
Brazil – November 8-12, 2015

Membership Fees Program

From establishment of the International Organization for Judicial Training (IOJT) in 1999, membership has grown to 123 member Institutes from 75 countries. The activities of IOJT also have expanded to include a website, support for regional conferences, an IOJT Journal, an Academic Committee consisting of five units, and Ad Hoc committees to support the growing needs of the IOJT member Institutes. In order to respond to these growing needs and continue to evolve into a globally recognized organization, IOJT obtained formal legal status as a New York non-for-profit corporation. Formal legal status allowed IOJT to establish a bank account, seek funding from foundations and private donors and enter into partnerships with major organizations such as the United Nations, as a professional organization with legal status.

During the sixth conference of the International Organization for Judicial Training (IOJT), the General Assembly authorized the Executive Committee to establish a voluntary membership fees program for members. A two-tier system of fees was subsequently established at \$400 for small members up to \$1,000 for larger members. However, it was established that failure to pay fees is not a cause for termination of membership in IOJT.

Since December 2014, some twenty members have paid fees or made significant financial contributions to IOJT. The Israel Supreme Court continues to provide three full time employees positions to support IOJT and the National Center for State Courts (NCSC) also contributes major equivalent staff and financial resources. In order for IOJT to continue to develop as a recognized professional organization, it must demonstrate the wide-range support of its membership and when seeking financial grants and contributions from outside organizations. Currently only 15% of IOJT membership participates in the fees program.

In order to remind IOJT members of the fees program and to provide justification to their various funding agencies, the Executive Committee recommends that an invoice-based fees payment system that provides for establishment of a fees waiver process. Annually, each member Institute would receive an invoice indicating their IOJT fees amount. Any member experiencing financial difficulty could apply for “hardship” waiver of the fees.

Non-payment of duties would not be a cause for termination of membership in IOJT.

The Executive Committee unanimously agrees that an annual fees invoice process would provide members with both a reminder to pay fees and the necessary justification they need for securing political support for payment.

Attachment 6-Development Committee

IOJT 7th International Conference Brazil – November 8-12, 2015

Development Committee

Charge to the Committee:

The IOJT Development Committee is charged with focusing on fundraising for the organization. Its role is to encourage members to participate in development activities to raise funds to carry out the mission, plans, conferences and scholarships of IOJT.

Development Committee Role:

The chair of the Development Committee provides leadership for involving the Development Committee and the members of IOJT in the organization's fundraising activities. The committee chair reports directly to the President of IOJT and works closely with the Executive Committee.

The Development Committee carries out the following responsibilities:

- Develops a strategy for raising funds for IOJT including a list of potential donors
- Makes direct contact with potential donors upon approval of the IOJT President
- Encourages members to assist with fundraising and provides support including model letters and descriptive materials
- Makes an annual report to the IOJT President and Executive Committee members