



The 11th International Conference on Training of the Judiciary 2024
Seoul, South Korea *** November 3-7, 2024

IOJT CONFERENCE SCHOLARSHIP GUIDELINES

The [International Organization for Judicial Training \(IOJT\)](#) is pleased to provide a scholarship opportunity to assist with covering costs associated with attending the 11th International Conference on Training of the Judiciary, being held in Seoul, South Korea, November 3-7, 2024.

The Application and Support forms must be submitted *in English electronically* to IOJT no later than **July 31** for consideration.

Applicant Guidelines:

- Must work (full-time or part-time) with an Institute who is a current [IOJT member](#).
- Must demonstrate the unavailability of Institute to partially or fully fund costs of attending the IOJT Conference.
- Must submit a completed Scholarship Supporter form from their Institute's President or other senior executive.

Recipient Guidelines:

- Recipient who subsequently leaves a position from their respective Institute or cancels their attendance for any reason, will forfeit the scholarship and no longer be eligible to use. IOJT will require reimbursement from Institute of any costs incurred.
- Recipient will be introduced at the conference opening.
- Recipient must submit a written testimonial summary on conference benefits within 30 days after the conference. Recipient must agree to allow IOJT to use testimonial.
- Scholarship recipients may only apply one additional time in future.

How do I apply for the IOJT Scholarship?

- Complete the IOJT Conference Scholarship application.
- Submit along with completed Scholarship Supporter form from your member institute's President or other senior executive.
- The Application and Support forms must be submitted *in English electronically* to IOJT no later than **July 31** for consideration.

Award Distribution:

- Applications will be reviewed and approved by the IOJT Board of Executives.
- IOJT will assist with expenses to attend including registration, airfare and lodging. There will not be any reimbursement to the applicant. Rather, all costs will be paid for by IOJT through direct billing. Applicants will not be reimbursed for airfare purchased by themselves or other means (i.e., travel agent, etc.).

Application Deadline:

- The application deadline is **July 31**. Applications received after deadline will not be considered.
- Applicants will be notified of approval or denial no later than **August 16**.



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IOJT CONFERENCE SCHOLARSHIP APPLICATION

Please complete form electronically in English

Scholarship Applicant Name:

Email:

Position/Title:

IOJT Member Institute:

Country

Yes, the Institute referenced above is a current [IOJT member](#)

By signature below, I acknowledge and confirm:

- I am approved to submit the IOJT Scholarship Application in order to participate in the IOJT Conference.
- My Institute has no funds to cover costs associated with attending the conference.
- Receipt of an IOJT Scholarship will result in funds being committed by IOJT
- Cancellation of attendance will result in IOJT requesting reimbursement from Institute of any expenses incurred.
- I will be required to work with an IOJT administrative staff to book coach airfare, hotel accommodations and conference registration. There will be no funds paid directly to the scholarship winner.

I am requesting scholarship funding to cover the following:

- Coach Airfare
- Lodging (up to 6 nights room & tax)
- Conference Registration Fee

Signature: _____

Date: _____

Please return this form along with the Scholarship Supporter form electronically to iojt@iojt.org by **July 31**



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IOJT CONFERENCE SCHOLARSHIP SUPPORTER

Please complete form electronically in English

Scholarship Applicant

Name:

Position/Title:

IOJT Member Institute:

Country

Scholarship Applicant Supporter

Name:

Position/Title (Institute President or Executive):

IOJT Member Institute:

Country

Yes, the Institute referenced above is a current [IOJT member](#)

By signature below, I acknowledge and confirm as the Scholarship Applicant Supporter:

- Applicant is approved to submit the IOJT Scholarship Application in order to participate in the IOJT Conference.
- Institute has no funds to cover costs associated with attending the conference.
- Applicant's receipt of an IOJT Scholarship will result in funds being committed by IOJT
- Applicant's cancellation of attendance will result in IOJT requesting reimbursement from Institute of any expenses incurred.
- If awarded, recipient will be required to work with an IOJT administrative staff to book coach airfare, hotel accommodations and conference registration. There will be no funds paid directly to the scholarship winner.

Supporter Name

Title

Email

Signature

Date

Please return this form along with the Scholarship Application form electronically to iojt@iojt.org by **July 31**